

ANNUAL HOUSE WOF

PF	Exterior				
	Exterior Cladding				
	Roof Cladding				
	Watertightness				
	Joinery				
	Structurally sound				
	Glass doors made of safety glass or include visibility strips				
	Handrails and balustrades				
	Deck				
	Paths and surfaces non-slippery/free from moss				
	Spouting, storm/waste water functioning, no leaks				
	Artificial lighting - other				
PF	Entrance				
	Address clearly labelled and identifiable				
	Securely locking doors				
	Working light				
PF	Ceiling Insulation				
	Insulation to requirements (120mm)				
	No gaps, tucks or folds				
	No dampness in insulation				
	Clearance for lights, ducts and roof				
PF	Underfloor Insulation				
	Insulation to requirements				
	Dry underfloor				
	Ground vapour barrier				
	No ponding				
1	2	3	4	5	Bedrooms
PF	PF	PF	PF	PF	
					Wall, ceiling and floor linings intact
					Surfaces clear of mould
					Effective ventilation to the outside
					Opening window with secure latch
					Window security stays (if required)
					Visibly safe power & light switches
					Smoke alarm within 3m
					Curtains/blinds/double glazing
PF	Hallway/Stairwell				
	Wall, ceiling and floor linings intact				
	Surfaces clear of mould				
	Visibly safe power outlets & light switches				
	Opening window with secure latch				
	Window security stays (if required)				
	Artificial lighting				
	Stairs & handrails				
PF	Services				
	Plumbing				
	Electrical				
	Heating				

Assessment Checklist

P=Pass

F=Fail

/=Not applicable

PF	Kitchen
	Wall, ceiling and floor linings intact
	Surfaces clear of mould
	Functioning stove and oven
	Effective ventilation to the outside
	Opening window with secure latch
	Window security stays (where required)
	Adequate food preparation and storage
	Hot water at tap (55 degrees +/- 5 degrees)
	Potable water supply
	Waste water drainage with sound connection
	Visibly safe power outlets & light switches
	Working artificial lighting
PF	Living Area
	Wall, ceiling and floor linings intact
	Surfaces clear of mould
	Effective ventilation to the outside
	Opening window with secure latch
	Window security stays (where required)
	Working artificial lighting
	Heating, fixed, effective & safe
	Visibly safe power outlets & light switches
	Curtains/blinds/double glazing present
PF	Bathroom and Toilet
	Wall, ceiling and floor linings intact
	Surfaces clear of mould
	Operational Toilet
	Sewage connection functional
	Functioning bath or shower
	Effective ventilation to the outside
	Opening window with secure latch
	Window security stays (where required)
	Waste water drain connected
	Hot water at tap (55 degrees +/- 5 degrees)
	Visibly safe power outlets & light switches
	Working artificial lighting
PF	Laundry
	Wall, ceiling and floor linings intact
	Surfaces clear of mould
	Effective ventilation to the outside
	Working artificial lighting
	Waste water drain connected
	Visibly safe power outlets and light switches
PF	Other
	Is there fire escapes from two exits
	Secure storage (1.2m high or child-free lock)

Totals	Pass		Fail	
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